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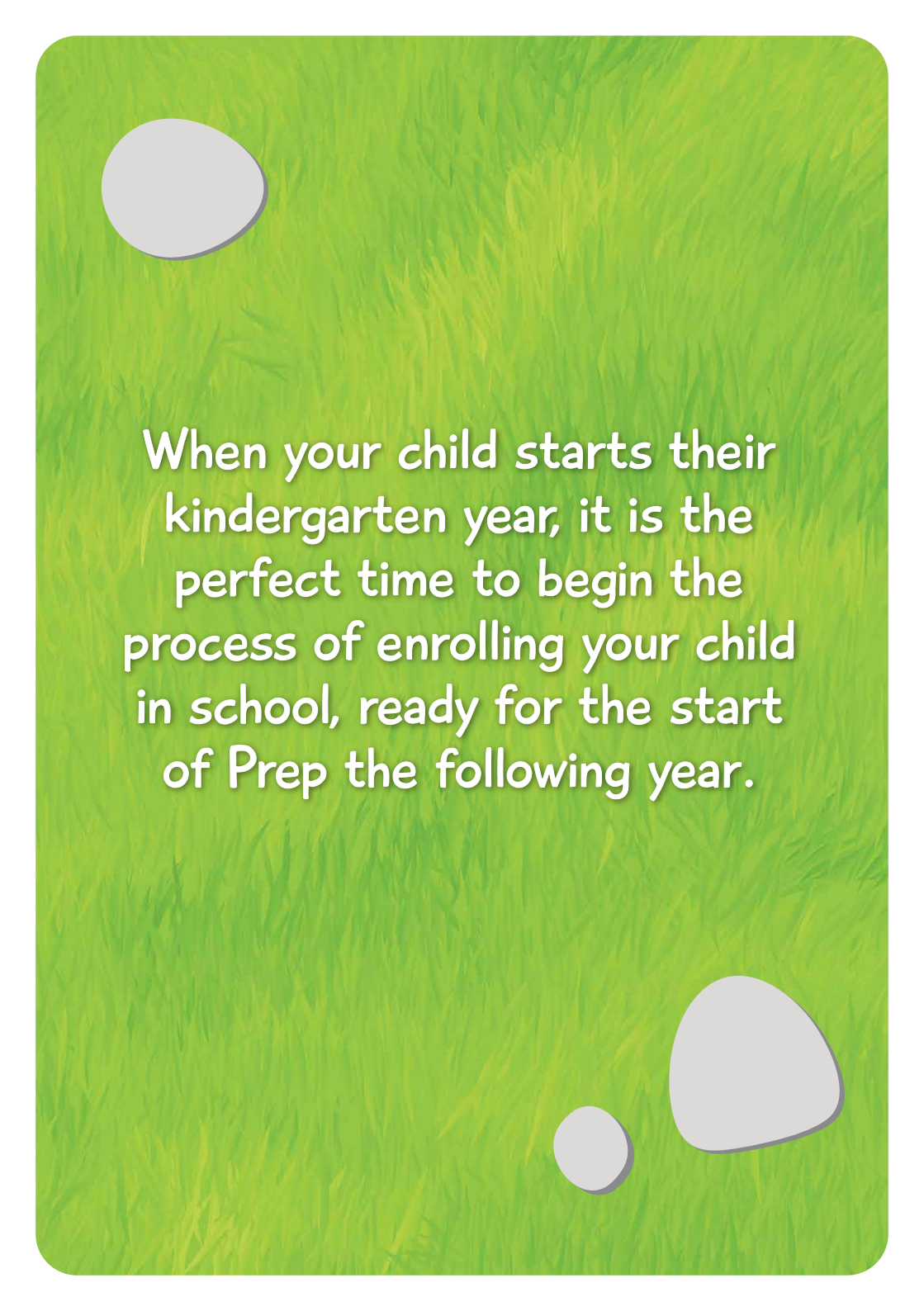
Stepping Stones to Prep in Queensland

Parent/Guardian Checklist
to enrolling your child.



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BRISBANE NORTH

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When your child starts their kindergarten year, it is the perfect time to begin the process of enrolling your child in school, ready for the start of Prep the following year.

January – April

Before Enrolment:

- ☐ Is your child the right age to start Prep? Children must have turned five years old by the 30th June in the year they start Prep. Use the age calculator for further information.
- ☐ Find a school that is right for your child and family.
- ☐ Check to see what catchment you are in using Ed Map. This resource provides an interactive map of Queensland school catchments.
- ☐ Read all about the school on their website.
- ☐ Gather supporting evidence needed for enrolment in Prep:
 - ☐ Birth certificate
 - ☐ Proof of address
 - ☐ Medical information
 - ☐ Any related legal or court orders

April – June

Enrolment Process:

- ☐ Contact the school to make an appointment to visit the school and do a school tour.
- ☐ Get an enrolment pack from the school during your visit.
- ☐ Complete the Application for Student Enrolment Form from your enrolment pack or school website.
- ☐ Present the completed Application for Student Enrolment Form and any relevant supporting evidence to the school.
- ☐ Wait for the school to contact you regarding your enrolment interview.
- ☐ Attend an enrolment interview.

July – September

After Enrolment:

- ☐ Attend any school events that you receive invitations for your child and you to attend
- ☐ Ensure your child attends any transition to Prep programs or orientation sessions.
- ☐ Attend any Prep information sessions for parents and guardians

October – January

Get Set for Prep!

- ☐ Ensure your child has attended all Prep orientation and transition activities.
- ☐ Purchase book packs
- ☐ Purchase school uniforms, a school hat, a school bag, lunchbox and drink bottle. Ensure that you label bags, hats, lunchboxes and drink bottles.
- ☐ Provide the school with your child's Kindergarten Transition Statement.
- ☐ Look at the state school calendar for the year ahead to know when holidays occur.

Resources



Positive
Transitions

Ed Map (Queensland
School Catchment Map)



Starting
School Guide

Age
Calculator



Future School
Calendar Dates



Application for student
enrolment form