

Continuous Quality Improvement - CQI Planned Activity

Practice Name	Practice ABC	Activity number	1	Start date	/ /
Activity Description	<i>Have a team meeting to discuss offering cervical screening self-collection opportunistically</i>				
				Finish date	/ /

What do you want to happen? What do you hope to achieve? (What is the desired outcome)

Organise a team meeting with (practice manager, GP, and practice nurse) to discuss ways to increase opportunistic offering of cervical screening to our practice population. This meeting will take place after we have all viewed the cervical self-collection educational webinar. We are currently offering cervical screening but mainly for patients who are already booked for screening appointments. We would like to offer more opportunistically to increase screening in never and/or under screened populations but need to discuss how to implement efficiently in workflows.

What will we do? How are you going to do this? (Step out a plan including team meetings and data collection activities)	Who will do it?	When will it be completed?
Have a team meeting with GP(s), practice manager and practice nurse	Practice Manager	1 Week



Document progress, include any errors or barriers.

What did you observe? (This may include how the people react, how the change fits in with your system)

Initially, the team was doubtful that we could fit in opportunistic screening due to the limitations in GP consult time. We have a practice nurse available who can help which is beneficial.

What were the barriers or challenges, did anything unexpected happen?

We initially had trouble finding a time that would suit everyone, so we decided to have a short 20-minute breakfast meeting.

What worked and what didn't?

What went well?

The practice nurse, manager and GP all participated in the meeting. We reviewed some of the resources available to educate patients and all agreed that they would be very useful to save time and educate patients.

What could be improved?

It would be great to include more of our practice GPs who do not currently offer as much cervical screening. We will discuss the outcome of this meeting with the whole team at our next full practice meeting to encourage participation.

Did it work? What are the next steps?

Yes, we were able to come up with some plans to utilise available resources to save time when offering screening opportunistically. Practice manager to order more educational resources to educate patients and limit the amount of time that the GP/practice nurse needs to spend explaining the process. Add to the agenda as a discussion point for the next whole team meeting.

Name	Me	Position	Practice Manager
Signature		Date Completed	

